

**MINUTES OF A REGULAR MEETING OF THE
INDUSTRIAL DEVELOPMENT AUTHORITY OF THE
CITY OF WILLIAMSBURG**

The Williamsburg Industrial Development Authority held its regular monthly meeting June 15, 2004 at 4:00 p.m. in the 3rd Floor Conference Room of the City of Williamsburg Municipal Building, 401 Lafayette Street, Williamsburg, Virginia.

The following Directors of the Authority were present throughout as follows:

PRESENT: William L. Ellis, Mariann Jelinek, James L. Kammert, Mario J. Kokolis, Oscar L. Prater, Jesse Tarleton and John Tarley, Jr.

ABSENT: None

Also present were: J. F. Phillips, Jr., attorney and secretary for the Authority; Jodi Miller, Williamsburg Assistant City Manager; and Helen Madden and Mel Maloney, guest speakers representing The Center for Excellence in Aging and Geriatric Health.

Chairman Jesse Tarleton called the meeting to order at 4:00 p.m. Mariann Jelinek moved approval of minutes for the March 16, 2004 meeting of the Authority. Ms. Jelinek's motion for approval was seconded by James Kammert. The minutes were unanimously approved.

The Financial Statements for the months of March, April and May were reviewed and accepted without change.

Regarding unfinished business: Mrs. Jodi Miller led a discussion regarding a possible date and time for a joint meeting with the Planning Commission. The first choice was July 12, but if not available, Mrs. Miller would ask the Commission for a meeting August 24, 2004 between 3:30 and 5:30 p.m. to take place in the 3rd Floor Conference Room of the City of Williamsburg Municipal Building, 401 Lafayette Street, Williamsburg, Virginia.

Helen Madden, Director, and Mel Maloney, guest speakers for The Center for Excellence in Aging and Geriatric Health were introduced. Ms. Madden stated that the Center is a 501(C)3 tax exempt organization. She stated that the Center has adopted a five-year strategic plan with the objective to make the Williamsburg area a "model community" for older adults. The plan has five facets:

- 1.The development of a model community,
- 2.Education and training,
- 3.Clinical testing,
- 4.Research, and
- 5.Evaluation services.

Ms. Madden noted that the Center has received a \$100,000 grant from the Merck Institute to use for education and training and a \$25,000 grant from Riverside Health Foundation for the Center's clinical testing program.

She further pointed out that the Center works with the College of William & Mary, Eastern Virginia Medical School and Virginia Commonwealth University in seeking to implement the various facets of its plan. She also pointed out that the Center has received a \$193,000 grant from the National Institute of Health that will cover expenses for one year. Ms. Madden pointed out, however, that the Center needs additional funding to realize its objectives and requested that the Williamsburg IDA make a grant of \$15,000 to the Center for the current year.

After considerable discussion Ms. Jelinek moved to defer further consideration of a grant to the Center until after the joint meeting of the IDA with the City Planning Commission. Mr. Kammert seconded the motion and the vote carried as follows:

William L. Ellis - aye
Mariann Jelinek - aye
James L. Kammert - aye
Mario J. Kokolis - aye
Oscar L. Prater - aye
Jesse Tarleton - aye
John Tarley, Jr. - aye

The floor was then given to Mrs. Miller to speak regarding the Sign Replacement Program. Mrs. Miller recommended a grant program in which a non-conforming sign owner could apply for a grant equal to the lesser of 50 percent of the total replacement cost or \$2,000. She recommended making the grant ongoing and available as long as funding was available (handout attached).

Considerable discussion ensued with concern being expressed regarding dedicating all of the Authority's funds to such a program. Possible modifications of the proposal were suggested including placing a maximum limit on the amount of monies to be available from the Authority to fund the program and, more specifically, defining areas to which the program would apply.

John Tarley moved that the Authority not go forward with a signed grant program as proposed by Ms. Miller. Ms. Jelinek seconded and the motion carried as follows:

William L. Ellis - aye
Mariann Jelinek - aye
James L. Kammert - aye
Mario J. Kokolis - no
Oscar L. Prater - aye
Jesse Tarleton - aye
John Tarley, Jr. - aye

The Chairman then informed the Authority members that he had received a request from the Greater Peninsula Workforce Development Consortium for appointment of a representative to represent the Authority at meetings of the Consortium. The members agreed that they were not in possession of enough information to act on the request and asked that the Chairman obtain further information regarding the nature of the Consortium and bring it to the next meeting.

The next regular meeting of the Authority was set for September 14, 2004 at 4:00 p.m.

There being no further business, the meeting was adjourned at 6:30 p.m.

J. F. Phillips, Jr., Secretary

APPROVED:

Jesse Tarleton, Chairman